

INTISARI

PENGLOLAAN WEBISTE MEMORY OF THE WORLD ARSIP KONSERVASI BOROBUDUR DI BALAI KONSERVASI BOROBUDUR

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Tugas akhir ini membahas mengenai pengelolaan website *memory of the world* arsip konservasi Borobudur yang dilakukan di Balai Konservasi Borobudur. Balai Konservasi Borobudur merupakan institusi cagar budaya yang mengelola arsip konservasi Borobudur sebagai memori yang menjadi objek dari warisan dokumenter. Arsip tersebut sudah teregistrasi dalam program *Memory Of The World* UNESCO. Penelitian ini dilatarbelakangi oleh penggunaan media website yang dilakukan oleh pihak Balai Konservasi Borobudur dalam penyediaan cara akses dan publikasi terhadap arsip konservasi Borobudur sebagai bentuk tanggungjawab dan syarat dari UNESCO guna akses universal ke warisan dokumenter yang teregistrasi dalam program *memory of the world*. Serta tujuan dari penelitian ini untuk mengetahui pengelolaan website yang dilakukan, sarana dan prasarana, dan kendala yang dihadapi terhadap pengelolaan website *memory of the world* arsip konservasi Borobudur.

Dalam penulisan tugas akhir ini terdapat 3 metode yang digunakan. Pertama, studi pustaka dilakukan dengan cara membaca dan menelusuri terhadap sumber-sumber literatur seperti buku, buku elektronik, jurnal, artikel, publikasi dan peraturan perundang-undangan yang relevan dengan pembahasan yang diangkat. Kedua, observasi partisipasi yang dilakukan dengan cara mengamati dan ikut serta secara langsung terhadap kegiatan pengelolaan website MoW Arsip Konservasi Borobudur. Ketiga, wawancara dilakukan dengan melakukan wawancara kepada pegawai yang mengetahui dan/atau terlibat dalam pengelolaan.

Pengelolaan website MoW Arsip Konservasi Borobudur mencakup instalasi aplikasi yang menggunakan ICA-AtoM versi 2.5 dan pembuatan data sebagai konten yang akan diunggah ke dalam website yang mencakup archival description, authority records, dan archival institutions. Untuk pengelolaan rutin dalam hal penambahan konten belum dapat dilakukan, dikarenakan pengelolaan materi arsip yang belum baik, kurangnya tenaga kerja dan belum adanya arsiparis sehingga proses pendeskripsian arsip belum dapat dilanjutkan. Namun, untuk layanan permintaan salinan file digitisasi dapat dilakukan.

Kata kunci: *Pengelolaan, Website, Memory of The World, Arsip Konservasi Borobudur, Balai Konservasi Borobudur*

ABSTRACT

MANAGEMENT OF MEMORY OF THE WORLD BOROBUDUR CONSERVATION ARCHIVES WEBSITE AT THE BOROBUDUR CONSERVATION CENTER

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This final paper discusses the management of the memory of the world website for the Borobudur temple conservation archives carried out at the Borobudur Conservation Center. The Borobudur Conservation Center is a cultural institution that manages the archives of the restoration of the Borobudur temple as a memory which is the object of the documentary heritage. The archive has been registered in UNESCO's Memory of The World program. This research is motivated by the use of a media website by the Borobudur Conservation Center in providing access and publication to the Borobudur conservation archives as a form of responsibility and requirement from UNESCO for universal access to documentary heritage registered in the memory of the world program. And the purpose of this study is to find out the management of the website, facilities and infrastructure, and the obstacles faced in managing the memory of the world website of the Borobudur conservation archive.

In writing this final paper, there are 3 methods used. First, a literature study is carried out by reading and tracing literature sources such as books, ebooks, journals, articles, publications and laws and regulations that are relevant to the discussion raised. Second, participatory observation is carried out by observing and participating directly in the management activities of the Borobudur Conservation Archives MoW website. Third, interviews were conducted by conducting interviews with employees who knew and/or were involved in management.

The management of the Borobudur Conservation Archives MoW website includes the installation of applications using ICA-AtoM version 2.5 and the creation of data as content to be uploaded to the website which includes archival descriptions, authority records, and archival institutions. For routine management in terms of adding content, it cannot be done, due to the poor management of archive material, lack of manpower and the absence of archivists so that the archive description process cannot be continued. However, it is possible to request a copy of the digitized file service.

Keywords : *Management, Website, Memory of The World, Borobudur Conservation Archives, Borobudur Conservation Center*