

## ABSTRACT

Company ABC is a renowned multinational company in the market research industry. Its headquarters is located in London, United Kingdom and they have been operating in Indonesia for almost three decades. The varied areas of expertise and the industry coverage of Company ABC enable them to have more clients in Indonesia.

This report was written based on the experience as a finance intern at Company ABC for more than three months. The finance department of this company itself is divided into three subdepartments, which are Account Payable team, Account Receivable team, and Tax team. The scope of responsibilities is related to the intercompany account payable transactions, including recording invoices, preparing a list of recorded invoices for tax purposes, and other related matters.

Given the opportunity to experience being an intern at Company ABC was a truly fascinating journey. It provided the valuable hands-on experience and a better idea about the pursuit of professional career in relevant fields of work. The teams themselves are very supportive and welcoming, even to someone with very limited working experience by helping them understand and adjust with the new environment under difficult circumstances where most of the time was spent to work from home due to the Covid-19 situation. This internship opportunity successfully helped to develop plenty of skills and students were able to implement what they have learned in class during their studies.