

INTISARI

Penelitian ini bertujuan untuk mengevaluasi kesesuaian prosedur pengadaan barang pada Grand Inna Malioboro Hotel dengan mekanisme *purchase requisition* dan *daily market list* yang digunakan pada hotel tersebut. Penulis menggunakan metode penelitian kualitatif deskriptif serta teknik pengumpulan data yang digunakan adalah observasi, wawancara, dokumentasi, dan studi pustaka. Hasil penelitian menunjukkan bahwa implementasi prosedur pengadaan barang pada Grand Inna Malioboro Hotel sudah berjalan cukup baik meskipun terdapat beberapa hal yang tidak sesuai saat praktiknya, yaitu adanya sistem komputerisasi yang kurang tepat yang menyebabkan peluang otorisasi dokumen menjadi tidak berjalan semestinya, kurangnya kontrol biaya dari pihak lini atas beserta bagian *Cost Control*, dan juga adanya penerapan harga pasar pada perjanjian kontrak *Supplier* yang menyebabkan pembuatan *purchase order* tidak dibuat diawal pemesanan.

Kata Kunci : implementasi, pengadaan barang, *purchase requisition*, *daily market list*.

ABSTRACT

This study aims to evaluate the suitability of the procurement procedures at the Grand Inna Malioboro Hotel with the purchase requisition mechanism and the daily market list used at the hotel. The author uses descriptive qualitative research methods and data collection techniques used are observation, interviews, documentation, and literature study. The results showed that the implementation of procurement procedures at the Grand Inna Malioboro Hotel had been going well even though there were some things that were not appropriate when in practice, namely the existence of an inaccurate computerized system that caused the opportunity for document authorization to run improperly, the lack of cost control from the upper line along with the Cost Control section, and also the application of market prices to the Supplier contract agreement which causes the purchase order not to be made at the beginning of the order.

Keywords: implementation, procurement of goods, purchase requisition, daily market list.