

## ABSTRAK

**Latar Belakang :** *Resume* medis rawat inap merupakan bukti tertulis yang berisi ringkasan pelayanan pasien selama dirawat inap. Ketidakeleengkapan *resume* dapat berdampak pada proses klaim dan hasil akreditasi sedangkan RSUD At-Turots Al-Islamy belum pernah melaksanakan akreditasi dan sedang mempersiapkan akreditasi SNARS. Dalam SNARS terdapat standar MIRM 15 yang berkaitan dengan penilaian *resume* medis.

**Tujuan :** Penelitian bertujuan untuk mengetahui pelaksanaan pengisian, keeleengkapan *item*, persentase keeleengkapan, dan upaya petugas rekam medis untuk mengatasi ketidakeleengkapan terhadap pengisian *resume* medis berdasarkan Elemen Penilaian MIRM 15 SNARS.

**Metode :** Jenis penelitian yang digunakan adalah penelitian deskriptif dengan pendekatan kualitatif dan rancangan penelitian studi kasus. Teknik pengumpulan data menggunakan teknik wawancara, observasi, dan studi dokumentasi.

**Hasil :** RSUD At-Turots Al-Islamy belum memiliki SPO pengisian *resume*. Formulir *resume* belum memenuhi EP 2 MIRM 15 karena belum terdapat *item* untuk menuliskan indikasi pasien dirawat inap. Hasil analisis keeleengkapan *resume* berdasarkan 6 EP MIRM 15 SNARS di RSUD At-Turots Al-Islamy yaitu EP 1 62,9%, EP 2 55,2%, EP 3 46,7%, EP 4 89,5%, EP 5 21,9%, dan EP 6 54,3%. Upaya pengendalian ketidakeleengkapan faktor *man* dengan koordinasi dengan perawat, *assembling* & analisis keeleengkapan, dan melakukan permintaan keeleengkapan kepada DPJP. Unsur *method* dengan pembuatan SPO mengenai kegiatan *assembling* & analisis.

**Kesimpulan :** Pengisian serta *item* dalam formulir *resume* berdasarkan Elemen Penilaian MIRM 15 SNARS masih belum lengkap. Upaya petugas rekam medis mengatasi ketidakeleengkapan meliputi unsur *Man* dan *Method*.

**Kata kunci :** Akreditasi, Analisis Keleengkapan, *Resume*, SNARS.

## ABSTRACT

**Background** : Discharge Summary Form is written evidence about inpatient services. The incompleteness of the discharge summary affects the insurance claim process and the result of accreditation while RSU At-Turots Al-Islamy has never been done accreditation before and still preparing for the accreditation. In the SNARS accreditation there are MIRM 15 Standard relating to discharge summary assessment.

**Objective** : This study aims to identify the implementation of charging, the suitability of items, the percentage of completeness, and the effort to control incompleteness of discharge summary done by medical recorder at RSU At-Turots Al-Islamy.

**Methods** : The type of this research is descriptive research with qualitative approach and case study as the research design. The data was taken by interview, observation and documentation studies.

**Results** : RSU At-Turots Al-Islamy don't have Standard Operating Procedure(SOP) related to the fulfillment of discharge summary (form). Discharge Summary Form not fulfilling EP 2 MIRM 15 because there is no item to write indication of patient being hospitalized. The result about analysis of completeness of discharge summary based on elements of MIRM 15 assessment of SNARS at RSU At Turots Al-Islamyis EP 1 62,9%, EP 2 55,2%, EP 3 46,7%, EP 4 89,5%, EP 5 21,9%, dan EP 6 54,3%. Medical recorder efforts to overcome incompleteness from man element by coordination with nurses, assembling&completeness analysis, and returning the documents to the medical specialist in the ward. From method element by making SPO about assembling&completeness analysis.

**Conclusion** : Fulfilment and item of discharge summary corresponding SNARS element MIRM 15 is not complete. Medical Recorder's effort to control incompleteness of discharge summary include: Man and Method Element.

**Keywords** : Accreditation, Completeness Analysis, Discharge Summary, SNARS