

INTISARI

PENGELOLAAN ARSIP SENI DALAM MENDUKUNG KETERSEDIAAN INFORMASI: STUDI KASUS *INDONESIAN VISUAL ART ARCHIVE* (IVAA)

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Arsip seni memainkan peran penting dalam memberikan informasi dan dokumentasi mengenai perkembangan seni. Pengelolaan arsip seni dan pendamping karya seni penting dilakukan untuk dapat melengkapi informasi di bidang seni. Proyek akhir ini bertujuan untuk menggambarkan bagaimana pengelolaan arsip seni di *Indonesian Visual Art Archive* (IVAA) sebagai salah satu organisasi nirlaba di bidang seni, sehingga dapat mendukung ketersediaan informasi seni khususnya informasi seni rupa di Indonesia. Pada proyek akhir ini, penelitian dilakukan dengan metode kualitatif dengan pendekatan studi kasus. Observasi non partisipan, wawancara semi terstruktur dan studi pustaka merupakan metode yang digunakan untuk pengambilan data. Setelah data terkumpul, data diproses melalui reduksi data, penyajian data dan penarikan kesimpulan.

Hasil penelitian menggambarkan tahapan pengelolaan arsip seni di *Indonesian Visual Art Archive* (IVAA), ketersediaan informasi seni hasil pengelolaan arsip seni, dan hambatan pengelolaan arsip seni. IVAA melaksanakan pengelolaan arsip seni dalam lima tahapan yaitu meliputi *acquisition* (akuisisi), *appraisal* (penilaian), *description and arrangement* (deskripsi dan penataan), *preservation* (preservasi) serta layanan dan akses. Pengelolaan arsip seni di IVAA berhasil menyediakan informasi yang berkaitan dengan seni rupa. Namun dalam pelaksanaan pengelolaan arsip seni, IVAA menghadapi kendala seperti informasi atau metadata arsip seni yang kurang lengkap, relasi antar arsip seni yang masih kurang dikembangkan dan perawatan arsip yang belum dilakukan secara rutin.

Kata kunci: *pengelolaan arsip, arsip seni, ketersediaan informasi*

ABSTRACT

ART ARCHIVE MANAGEMENT IN SUPPORTING INFORMATION AVAILABILITY: A CASE STUDY OF THE INDONESIAN VISUAL ART ARCHIVE (IVAA)

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Art archives play an important role in providing information and documentation on the development of art. The management of art archives and artistic record is important to complement information in the field of art. This final project aims to describe the management of art archives at the Indonesian Visual Art Archive (IVAA) as one of the non-profit organisations in the field of art, so that it can support the availability of art information, especially fine art information in Indonesia. In this final project, the research was conducted using a qualitative method with a case study approach. Non-participant observation, semi-structured interviews and literature study were the methods used for data collection. After the data is collected, the data is processed through data reduction, data presentation and conclusion drawing.

The results of the study describe the stages of art archive management at the Indonesian Visual Art Archive (IVAA), the availability of art information resulting from art archive management, and the barriers to art archive management. IVAA carries out art archive management in five stages, which include acquisition, appraisal, description and arrangement, preservation, and service and access. Art archive management at IVAA has succeeded in providing information related to art. However, in the implementation of art archive management, IVAA faces obstacles such as incomplete information or metadata of art archives, relationships between art archives that are still underdeveloped and archive preservation that have not been carried out regularly.

Keywords: management archives, art archives, information availability